

How to upload a video to YouTube and share the link in your Teaching for Equity Application:

1. Log in to your YouTube account, or create an account if you do not yet have one
2. Click on the video icon at the top right-hand side of the window, which can be found next to your user icon, messages, apps, and notifications.
 - a. If you have a new account, follow the prompts to create a video channel
3. Click 'Upload Video.'
4. Then, press 'select files to upload' to find the video file saved on your computer. Or, you can drag and drop it into the window.
5. Fill in the "details" fields of the video you have uploaded and click "Next" to get to "Visibility" tab
6. An optional step is to choose the privacy settings on your video so that only you and the committee selecting Teaching for Equity applicants can see you video. If so, select the "Unlisted" option under privacy. **Note: If you make the video private, it will not be accessible for the nominating committee.**
7. To finish uploading and publish the video click "Save" in the bottom right-hand corner of the pop out window.
8. Once you have selected "save," you will be directed to your "Channel Content." To share you video link on your Teaching for Equity application, find the video thumbnail in your Channel Content and select the three dots icon (it is the fifth icon to the right of the video and says "options" when you hover over it) and select "Get shareable link". Selecting this option will copy the link and you can then paste it into your application.